



Data Protection Information for young people

The REACH study, King's College London

Hi from the REACH team!

This leaflet explains how we store and use the information we collect for REACH.

Our research team at King's College London will use information from you and your school in order to make REACH happen, and will be the 'data controller' for this study. This just means that we are responsible for looking after your information and using it properly.

So how do we look after your data in REACH?

All information we collect about you is stored securely and is completely confidential (private) to the research team. We always store and process any information that identifies you (e.g., your name, date of birth) separately to any other information you give us (e.g., your answers to the questionnaire), and only the REACH research team at King's College London have access to information that identifies you. We use this information to make sure we use the correct ID number for you each time you complete any part of REACH. Doing this means your name is not on any of the questionnaires you complete for REACH, and so helps us keep your information private and secure. We may share **anonymised** research data with other researchers, for research purposes only. You will not be identifiable in any reports or publications summarising our research findings. We will keep information collected during REACH for no longer than 7 years after REACH has finished.

Your rights to access, change, or move your information are limited, as we need to manage your information in specific ways in order for the research to be reliable and accurate. You have the right to withdraw from REACH at any time. If you are under 16, your parent/carer can also withdraw you from REACH at any time. If you or your parent/carer do this (and that's absolutely fine), we will destroy all information about you, except the minimum information we need to make sure that next time we visit your school, in-person or virtually, we don't ask you to take part. To safeguard your rights, we will use the minimum personal information possible (e.g., your name, your year group).

As mentioned in the information sheet, we may also request some information from your school (e.g., about how you're getting on, your behaviour in class, and whether you're receiving any additional support, which is called special category information). We will use this information to see how your experiences influence how you're doing at school, and to compare with information that you give us. We will always store and process this information separately from any information that identifies you.

You can find out more about how we use your information at www.thereachstudy.com, or by contacting the project coordinator, Gemma Knowles, at reach@kcl.ac.uk.

Kind regards,

Professor Craig Morgan
Principal Investigator